Naval Base Kitsap Religious Ministries Department Application for the Use of Religious Ministries Facilities

Requesting Individual (Rank, First MI Last Name)	Cell N	umber	_	
Command/Organization and Phone Number	E-mail	E-mail Address		
Eligibility: (MUST possess valid Armed Ford	ces/DoD I.D. card) Retired Military	☐ DoD Civilian	☐ Family	Member
Branch of Service: ☐ US Air Force ☐ US Army ☐	US Coast Guard	□ US Navy	□ US Ma	rine Corps
Specific Purpose of Event:				
All after hour events will be s **Requests will NOT be appr **Kitchen spaces : **We do NOT	oved for all feder	ral and national h for event use		
Facility Requested: (Check all that apply) □ Naval Base Kitsap- Bangor Chapel Complex □ Main Chapel (seats 475) □ Small Chapel (seats 100) □ Bridal Room (not available 0730-1600 M-F) □ Fellowship Hall (seats 100) □ Class Room 13 □ Conference Room (seats 22) □ (Not available Tuesday's 0800-1200, □ Class Room 13 □ Or Wednesdays 1000-1200) □ Class Room 13			II (seats 60) 86 (seats 20) 87 (seats 18) 88 (seats 12) 89 (seats 16)	
☐ Children's class room 107 (s☐ Children's class room 108 (s☐ Children's class room 109 (s☐ Children's class room 110 (s☐ Children's class room 107 (s☐ Children's class room 108 (s☐ Chi	eats 22) eats 12) eats 18)	☐ Class Room 1		
Event Time and Date:	End Time		Date	
Request Access to Facilities from: Ent		parture Time	Duit	
Sound System: Will you need the facility	's sound system	?	Yes □ N	10
Projector: Will you need to use the projector system? □ Y			Yes □ N	10
NAVBASEKITSAPINST Form 1730/1			Enc	closure (1)

Cleaning Crew (person responsible for cleaning after ceremony/event)

*** COMMANDS OR SPONSORS WILL BE CONTACTED IF FACILITIES ARE NOT CLEANED ***

*** APPLICATION WILL NOT BE APPROVED IF ANY INFORMATION BELOW IS MISSING ***

CONTACT THE CHAPEL IF YOUR EVENT IS CANCELED

Name:	Telephone: (Cell)		
	(Work)		
By signing below you certify that you have received a handout of the chapel use rules, will read, and comply with each rule and regulation. Please understand that you are responsible to communicate the rules and regulations to your guests, that you are solely responsible for their actions, and that the submission of this application does not constitute approval of your request.			
Name/Signature	Date		
Additional Remarks:			
Bangor Chapel 2900 Ohio St. Silver until receipt of this form. All reserv	els@navy.mil, faxed to 360-396-4530 or returned to the dale WA 98315. Reservations cannot be confirmed vations are contingent upon mission requirements and tions will be acknowledged by email within 5 working		
	For Staff Use Only		
Date Application Received:			
Received By (print):			
Approved By (E-7 or above):			
Input to Calendar and confirmation	email sent by:		
Staff member (Signature):	Date:		